



# Permit/Site Plan Adjustment Application

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County of Ventura • Resource Management Agency • Planning Division  
800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2488 • [www.vcrma.org/divisions/planning](http://www.vcrma.org/divisions/planning)

Permit Number *(for staff use only)*:

Applicant's Name:

Address:

Phone Numbers: Home Office Cell

E-mail:

Signature(required)\_\_\_\_\_Date\_\_\_\_\_

Company Name:

Type of Use:

Project Address/Location:

Property Owner's Name:

Address:

Phone Numbers: Home Office Cell

E-mail:

Signature (required)\_\_\_\_\_Date\_\_\_\_\_

Agent or Engineer's Name:

Address:

Phone Numbers: Home Office Cell

E-mail:

Assessor's Parcel Number(s):

Existing Permit No(s) to be adjusted:

Violation Number:

Description of request:

Have all of the original permit conditions been satisfied? Yes No

Have there been any changes in the area such that your request might adversely impact surrounding properties? Yes No

If yes, please describe (attach additional sheets as needed).

**YES NO**

Has the property owner or lessee changed since the original approval of the permit?

Have there been any subsequent modifications and, are all permitted structures in the same locations shown on the originally approved permit?

**APPLICANT:**

- If your proposal involves physical changes to the site, attach \_\_\_\_\_ copies of a site plan, floor plan and elevations (folded to no larger than 9" x 14") showing existing and proposed construction and/or uses, 4 copies of APN map (with zoning) with the site outlined in red and 1 copy of the original permit approval and conditions.
- If any plans are larger than 11" x 17", submit an 8.5" x 11" reduction of each plan.

**STAFF USE ONLY**

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

Standard Fee: **\$500.00** (deposit)

Minor Permit Adjustment Fee **\$357.00** (nonrefundable)

Penalty Fee: \$ \_\_\_\_\_

Zone: \_\_\_\_\_ General Plan \_\_\_\_\_ Area Plan \_\_\_\_\_ Lot Size \_\_\_\_\_

Legal Lot Status \_\_\_\_\_ Previous Permits on Site \_\_\_\_\_

Environmental Health Department review  Yes  No

Public Works Agency, Development and Inspection Services Department review  Yes  No

## LEVINE ACT CAMPAIGN CONTRIBUTION DISCLOSURE FORM

You must submit this completed Disclosure Form to the County of Ventura (County) if you or your company are seeking approval of a discretionary land use permit, subdivision map or approval, or other discretionary land use entitlement (collectively, Entitlement).

Land use-related Entitlement applications are potentially reviewed and decided by the Board of Supervisors, Planning Commission, and Cultural Heritage Board. In making the disclosures below, please see the following websites for a list of these current County officials:

- Board of Supervisors (<https://www.ventura.org/board-of-supervisors>)
- Planning Commission (<https://vcrma.org/divisions/planning/planning-commissioners>)
- Cultural Heritage Board (<https://vcrma.org/divisions/planning/cultural-heritage-board-members>)

Check this box if you previously completed this form and this is a supplemental disclosure.

Have you or your company, or an agent on behalf of you or your company, made campaign contributions totaling more than \$500 to a County official in the past 12 months?

**YES**       **NO**

If **YES**, please provide the following information (*attach separate pages as needed*):

- Name of each official to whom a contribution was made: \_\_\_\_\_
- Name of contributor(s): \_\_\_\_\_
- Date(s) of contribution(s): \_\_\_\_\_
- Amount(s) of contribution(s): \_\_\_\_\_

If the applicant is a corporation, limited liability corporation, partnership, or other form of business entity, please identify any shareholder or owner that has more than a 50% ownership interest:

\_\_\_\_\_

While your application is pending, you must submit a supplemental form for any new campaign contributions totaling more than \$500 that are made to a County official.

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
NAME