



Ventura County Cultural Heritage Board March 25, 2024 Meeting Agenda

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Notice is hereby given that on Monday, March 25, 2024, at **1:15 p.m.** the Ventura County Cultural Heritage Board (CHB) will convene for a public hearing to be held at the Ventura County Government Center, Hall of Justice, 800 S. Victoria Avenue, Ventura, CA 93009, Pacific Conference Room. Members of the public are welcome to attend.

PROVIDING PUBLIC COMMENT

Public comments may be provided using the following options: (1) e-mail public comment in advance of the meeting; and/or (2) in-person public comment.

Option 1 – If you wish to make a comment on a specific item in advance of the meeting, please submit your comment for that item via email by 10:00 a.m. on the day of the hearing to Dillan Murray, staff, via email at Dillan.Murray@Ventura.org. Please indicate the Agenda Item Number on which you are commenting in the Subject Line of your email. Your comment will be provided to the Cultural Heritage Board and placed into the item's record at the Cultural Heritage Board hearing.

Option 2 – If you wish to make a comment in-person, you must be present at the meeting location and provide your comment prior to the close of the public comment period for the item you wish to speak on.

AGENDA

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**
2. **ROLL CALL AND DETERMINATION OF A QUORUM**
3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**
 - 3a. Vote to approve the March 25, 2024 Agenda
 - 3b. Vote to approve the February 26, 2024 Meeting Minutes
4. **PUBLIC COMMENTS**

This time is set aside for public comment on items not otherwise on this agenda which are within the purview of the Cultural Heritage Board (CHB). Speakers wishing to address the CHB shall be allowed a maximum of three minutes for their comments. The CHB is prohibited from taking action on any item that is not part of the printed and published agenda.

5. **CONTINUED ITEMS**

5a. **Action:** Discuss and determine whether to form an ad hoc committee to develop a Preservation Award Program.

6. **NEW BUSINESS**

6a. **Location:** Scarlett-McGrath Ranch, 5011 W Gonzales Road, Oxnard, CA 93036 (District 1 – LaVere).

Action: Provide a recommendation to the State Office of Historic Preservation on whether the Scarlett-McGrath Ranch meets the criteria for nomination to the National Register of Historic Places in accordance with the National Historic Preservation Act of 1966, as amended.

6b. **Location:** Bell Canyon Equestrian Center, 29 Baymare Road, Bell Canyon, CA 91307 (District 4 – Parvin).

Action: Provide a recommendation to the State Office of Historic Preservation on whether the Bell Canyon Equestrian Center meets the criteria for nomination to the National Register of Historic Places in accordance with the National Historic Preservation Act of 1966, as amended.

6c. **Action:** Discuss and determine whether to hold future public hearings at alternative locations across Ventura County.

7. **REPORTS**

7a. Board Member Reports

7b. CHB Program Updates from Staff

8. **NEXT MEETING**

The next regularly scheduled meeting will be held April 8, 2024.

9. **ADJOURNMENT**

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Dillan Murray, staff, at 805-654-5042 or Dillan.Murray@Ventura.org. Reasonable advance notification of the need for accommodation prior to the meeting (72 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.



Ventura County Cultural Heritage Board

February 26, 2024 **Draft** Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:32 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Chair), John Kulwiec, Mike Winters, Gary Blum, and Tyson Cline (arrived late)

CHB Members Absent:

Herbert Gooch and Anthony Angelini

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division
Tricia Maier, Planning Programs Manager, Ventura County Planning Division
Dave Ward, Director, Ventura County Planning Division
Brian D'Anna, Deputy Director, Engineering Services, Public Works Agency
James O'Tousa, Director, Engineering Services, Public Works Agency

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the February 26, 2024 Agenda

Board Member Kulwiec made a motion to approve the February 26, 2024 Agenda. Board Member Winters seconded the motion. Motion passed 4-0.

3b. Vote to approve the February 12, 2024 Meeting Minutes

Board Member Winters made a motion to approve the February 12, 2024 Meeting Minutes. Board Member Blum seconded the motion. Motion passed 4-0.

Board Member Cline arrived at this time.

4. **PUBLIC COMMENTS**

Stephen Schafer of the San Buenaventura Conservancy submitted for the record a list of County of Ventura-owned properties across the county. Mr. Schafer recommended that CHB Members review the list and identify any properties in their districts that should be noted as potential historic resources. Mr. Schafer also noted that a County-owned property on Lewis Road contains a historic water tower

that is proposed for demolition on the County's Capital Improvements Program (CIP) list.

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6a. **Location:** Santa Paula Fire Station 29, 114 S 10th St., Santa Paula, CA 93060 (Supervisorial District 3 – Long).

Action: Receive information on the Santa Paula Fire Station project and an overview of environmental review procedures from Public Works Agency and Planning Division staff.

Presentation by Staff: Brian D'Anna, Public Works Agency staff, presented a PowerPoint presentation outlining the case background and project review process, an overview of the proposed new Santa Paula Fire Station, and a discussion of project measures/efforts related to historic preservation. Dillan Murray, staff, provided background on the CHB's review jurisdiction and noted that the Cultural Heritage Ordinance is only applicable to the unincorporated Ventura County area and certain cities under contract.

Public Speakers:

Stephen Schafer, San Buenaventura Conservancy

Gabriel Zamora, Santa Paula Conservancy

James Mason, Community and Economic Development Director, City of Santa Paula

Discussion and Deliberation:

Board Member Winters noted his view that part of the CHB's role is to be a watchdog and advocate for the preservation of historic resources. Board Member Winters inquired whether the fire station could be moved to another site? Brian D'Anna, staff, stated that he is not an expert on the process of moving buildings and he's uncertain the structure can be moved, but is willing to consider this option.

Chair Fernandez stated his view that there was a lack of public awareness when the project was approved by the Board of Supervisors. Chair Fernandez noted his preference that the review process be improved so that this does not occur again. Chair Fernandez recommended that Public Works Agency staff explore any possibility of moving the building.

Board Member Kulwicz inquired about another temporary fire station in the City of Santa Paula. James Mason, Community and Economic Development Director for City of Santa Paula, explained that this was only a temporary fire station because the site could not accommodate a new fire station. .

All questions of CHB Members were addressed.

- 6b. Action:** Discuss and determine whether to form an ad hoc committee to develop a Preservation Award Program.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, an overview of the Preservation Award template, and recommended actions. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. Based on the preceding evidence and analysis, **DISCUSS** and **DETERMINE** whether to form an ad hoc committee to develop a Preservation Award Program.

Public Speakers:

Stephen Schafer, San Buenaventura Conservancy

Discussion and Deliberation:

Board Member Winters noted the importance of a Preservation Award Program in order to highlight the good work being done in the field of historic preservation. Board Member Winters recommended that staff collect information on award programs from other jurisdictions in order to inform the county's program.

Board Member Cline inquired about award criteria and how they might be applied. Dillan Murray, staff, suggested that that issue be addressed by an ad hoc committee.

Chair Fernandez noted that he anticipated two meetings of an ad hoc committee would be needed, which could be held in person or remotely. He recommended that CHB staff attend these meetings.

Chair Fernandez and Board Member Winters noted their willingness to serve on an ad hoc committee. Chair Fernandez recommended continuing the item to a future hearing date in order to allow absent Board Members the opportunity to express interest in serving on an ad hoc committee. A consensus of Board Members concurred.

7. REPORTS

7a. Board Member Reports

Board Members did not have anything to report.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that staff is anticipating a few site visits in the months ahead, including to properties in the Lockwood Valley, Bardsdale community, and Oxnard area. Any site visits will be communicated out when scheduled, but would be held in the morning on regular hearing dates.

Chair Fernandez inquired whether hearings could be scheduled to occur at the same locations as site visits, or at facilities close to site visit locations, rather than back at the Government Center. Dillan Murray, staff, noted that he would discuss that possibility with Planning Division management.

8. NEXT MEETING

The next regularly scheduled meeting was reported to be March 11, 2024.

9. ADJOURNMENT

At 2:22 p.m., the Cultural Heritage Board was adjourned.

Chair
Cultural Heritage Board

ATTEST:

Dillan Murray
Cultural Heritage Program Planner

Date