



Ventura County Cultural Heritage Board May 8, 2023 Meeting Agenda

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Notice is hereby given that on **Monday, May 8, 2023**, at **1:15 p.m.** the Ventura County Cultural Heritage Board (CHB) will convene for a public hearing to held at the Ventura County Government Center, Hall of Administration, 800 S. Victoria Avenue, Ventura, CA 93009, 3rd Floor, Multi-Purpose Conference Room.

PROVIDING PUBLIC COMMENT

Public comments may be provided using the following options: (1) e-mail public comment in advance of the meeting; and/or (2) in-person public comment.

Option 1 – If you wish to make a comment on a specific item in advance of the meeting, please submit your comment for that item via email by 10:00 a.m. on the day of the hearing to Dillan Murray, Staff, via email at Dillan.Murray@Ventura.org. Please indicate in the Subject Line of your email, the Agenda Item Number on which you are commenting. Your email will be distributed to the Cultural Heritage Board and placed into the item's record at the Cultural Heritage Board hearing.

Option 2 – If you wish to make a comment in-person, you must be present at the meeting location and provide your comment prior to the close of the public comment period for the item you wish to speak on.

AGENDA

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**
2. **ROLL CALL AND DETERMINATION OF A QUORUM**
3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**
 - 3a. Vote to approve the May 8, 2023 Agenda
 - 3b. Vote to approve the February 13, 2023 Meeting Minutes
4. **ELECTION OF OFFICERS**

Nomination and election of Chair and Vice-Chair of the Ventura County Cultural Heritage Board
5. **PUBLIC COMMENTS**

This time is set aside for public comment on items not otherwise on this agenda which are within the purview of the Cultural Heritage Board (CHB). Speakers wishing to address the CHB shall be allowed a maximum of three minutes for their comments. The CHB is prohibited from taking action on any item that is not part of the printed and published agenda.

6. CONTINUED ITEMS

None

7. NEW BUSINESS

7a. Location: The Hermitage Ranch, 1901 Hermitage Road, Ojai, CA 93023 (Supervisory District 1 – LaVere).

Action: A request for a Certificate of Review (COR) (Cultural Heritage Ordinance (CHO) §1372) related to the construction of a one-story, 443-square-foot farm worker dwelling unit with 148 square feet of habitable attic space at the Hermitage Ranch, located at 1901 Hermitage Road in the Ojai Valley. (Case No. CH23-0016).

8. REPORTS

8a. Board Member Reports

8b. CHB Program Updates from Staff

9. NEXT MEETING

The next regularly scheduled meeting is May 22, 2023.

10. ADJOURNMENT

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Dillan Murray, Staff, at 805-654-5042 or Dillan.Murray@Ventura.org or the California Relay Service at (866) 735-2929. Reasonable advance notification of the need for accommodation prior to the meeting (72 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.



Ventura County Cultural Heritage Board

February 13, 2023 **Draft** Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD USING VIDEO CONFERENCE AND TELECONFERENCE FORMATS**

2. **INTRODUCTION OF MR. MIKE WINTERS TO THE CHB**

3. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Chair), Tyson Cline, Lawrence Yee, John Kulwicz (arrived late), Mike Winters, Gary Blum, and Stephen Schafer

CHB Members Absent:

None

Staff Present:

Dillan Murray, Cultural Heritage Program Planner, Planning Division
Tricia Maier, Planning Programs Manager, Planning Division

4. **APPROVAL OF AGENDA**

4a. Vote to approve the February 13, 2023 Agenda

Board Member Yee made a motion to approve the February 13, 2023 Agenda. Board Member Winters seconded the motion. Motion passed 6-0.

4b. Vote to approve the January 23, 2023 Meeting Minutes

Board Member Schafer made a motion to approve the January 23, 2023 Meeting Minutes. Board Member Yee seconded the motion. Motion passed 6-0.

5. **PUBLIC COMMENTS**

None

6. **CONTINUED ITEMS**

None

7. **NEW BUSINESS**

7a. Location: N/A.

Action: Review, provide comments, and direct staff to forward the County of Ventura Cultural Heritage Board Certified Local Government Annual Report for 2021–2022 to the California State Office of Historic Preservation.

Disclosures: Board Member Schafer disclosed that he provided an updated resume to Staff.

Presentation by Staff: Dillan Murray, Staff, presented a PowerPoint presentation outlining relevant background, discussion, and Staff recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. Based on the preceding evidence and analysis, **REVIEW, PROVIDE** comments, and **DIRECT** staff to forward the County of Ventura Cultural Heritage Board Certified Local Government Annual Report for 2021–2022 to the California State Office of Historic Preservation.

Board Member Kulwiec arrived to the virtual meeting at this time.

Public Comments: None.

Discussion and Deliberation:

Board Member Schafer identified a recommended revision to the CLG Report to clarify Board of Supervisors action regarding the Cultural Heritage Ordinance Amendment. Board Member Schafer recommended a future hearing item to discuss the 2040 County of Ventura General Plan goals, objectives, and programs related to cultural and historic resources.

Board Member Winters identified a typo revision to the CHB Priorities Attachment.

Board Member Schafer made a motion to adopt Staff's recommended actions. Board Member Winters seconded the motion. Motion passed 7-0.

7b. Location: N/A.

Action: View and discuss a video presentation from Elena Brokaw, Executive Director of the Museum of Ventura County, acknowledging the 150th anniversary of the County of Ventura.

Presentation by Staff: Dillan Murray, Staff, presented a video presentation from the January 10, 2023, Board of Supervisors hearing and requested input and recommendations from the CHB as to how to get involved.

Public Comments: None.

Discussion and Deliberation:

Board Member Winters suggested that the Ventura County Fair display could follow a timeline or decades format with County landmarks identified within that context.

Chair Fernandez inquired as to whether the County could coordinate with cities on any of their efforts. Tricia Maier, Staff, noted that many County landmarks are located within cities and were designated when the County previously provided contract services to these areas. Thus, CHB outreach materials could still reflect County landmarks located within the cities. Dillan Murray, Staff, stated that he can reach out to Elena Brokaw to see what events the Museum of Ventura County has planned and report those back to the CHB on an ongoing basis.

8. REPORTS

8a. Board Member Reports

Board Member Yee reported that his CHB term ended in January, and he will contact Supervisor Gorell's office to ascertain whether he will be reappointed or replaced.

Dillan Murray, Staff, noted that Supervisor Gorell's office has been reminded of the term ending and that Board Member Yee has elected to remain serving in his current capacity until reappointed or replaced.

Board Member Schafer reported that the Doors Open California event will be held by the California Preservation Foundation (CPF) this September. Board Member Schafer noted that he is working with CPF to nominate

several properties on Ash Street in Ventura for this event. Next, Board Member Schafer reported that he is holding a workshop on historic documentation on March 25th.

Chair Fernandez reported that he coordinated with Staff and the project applicant on plan corrections for a proposed addition at a residence located at 121 S G Street in Oxnard. Chair Fernandez noted that this project previously came before the CHB.

Board Member Winters introduced himself and provided information on his professional background. Board Member Winters noted that in-person meetings may complicate his ability to serve on the CHB.

Other Board Members did not have anything to report.

8b. CHB Program Updates from Staff

Dillan Murray, Staff, reported that the California Preservation Foundation is holding their Doors Open California series this year. It is a statewide celebration of historic places in California. Enthusiasts of historic architecture, design, and cultural heritage will have access to select sites across the state over one weekend, September 9-10, 2023. It is an opportunity to discover hidden architectural gems and to see behind doors that are rarely open to the public for free. Mr. Murray requested the CHB provide any recommendations for potential candidates. The property owner of the Scarlett-McGrath Ranch home on Gonzales road wanted to open their property for tours, so this may be a good fit for them. Finally, Mr. Murray reported that in-person CHB hearings will resume in March.

Chair Fernandez suggested the Pratt House near Ojai as a potential candidate. Board Member Schafer noted that CPF can accommodate tours across a region, such as tours on Ash Street in Ventura one day and Ojai or Oxnard-area tours another day.

Board Member Schafer recommended a future hearing item to discuss the 2040 County of Ventura General Plan goals, objectives, and programs related to cultural and historic resources.

Tricia Maier, Staff, provided an explanation and background for why meetings of County boards and commissions are returning to in-person

meetings beginning in March. Unfortunately, a hybrid meeting format is not feasible for the CHB.

9. **NEXT MEETING**

The next regularly scheduled meeting was reported to be February 27, 2023.

10. **ADJOURNMENT**

At 2:22 p.m., the Cultural Heritage Board was adjourned.

Chair
Cultural Heritage Board

ATTEST:

Dillan Murray
Cultural Heritage Program Planner

Date