



# Ventura County Cultural Heritage Board August 26, 2024, Meeting Agenda

## County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • [www.vcrma.org/divisions/planning](http://www.vcrma.org/divisions/planning)

Notice is hereby given that on Monday, August 26, 2024, at **1:15 p.m.** the Ventura County Cultural Heritage Board (CHB) will convene for a public hearing to be held at the Ventura County Government Center, Hall of Administration, 800 S. Victoria Avenue, Ventura, CA 93009, Multi-Purpose Conference Room. Members of the public are welcome to attend.

### **PROVIDING PUBLIC COMMENT**

Public comments may be provided using the following options: (1) e-mail public comment in advance of the meeting; and/or (2) in-person public comment.

**Option 1** – If you wish to make a comment on a specific item in advance of the meeting, please submit your comment for that item via email by 10:00 a.m. on the day of the hearing to Dillan Murray, staff, via email at [Dillan.Murray@Ventura.org](mailto:Dillan.Murray@Ventura.org). Please indicate the Agenda Item Number on which you are commenting in the Subject Line of your email. Your comment will be provided to the Cultural Heritage Board and placed into the item's record at the Cultural Heritage Board hearing.

**Option 2** – If you wish to make a comment in-person, you must be present at the meeting location and provide your comment prior to the close of the public comment period for the item you wish to speak on.

### **AGENDA**

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**
2. **ROLL CALL AND DETERMINATION OF A QUORUM**
3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**
  - 3a. Vote to approve the August 26, 2024, Agenda
  - 3b. Vote to approve the July 22, 2024, Meeting Minutes
4. **PUBLIC COMMENTS**

This time is set aside for public comment on items not otherwise on this agenda which are within the purview of the Cultural Heritage Board. Speakers wishing to address the CHB shall be allowed a maximum of three minutes for their comments. The CHB is prohibited from taking action on any item that is not part of the printed and published agenda.

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6a. **Location:** Eucalyptus Trees Along US Highway 101 (Adolfo Camarillo Heritage Grove), roughly between Dawson Drive and Santa Rosa Road, Camarillo, CA 93012 (Ventura County Landmark No. 3) (Supervisorial District 3 – Long).

**Action:** A request for review and comment pursuant to Section 106 of the National Historic Preservation Act on the California Department of Transportation's US Highway 101 (US 101) Improvement Project. The project would widen the northbound US 101 to provide a shoulder and an auxiliary lane, which will include the removal of approximately seven mature eucalyptus trees of the eastern side of the Adolfo Camarillo Heritage Grove. All work would take place within the existing US 101 right-of-way.

7. **REPORTS**

7a. Board Member Reports

7b. CHB Program Updates from Staff

8. **NEXT MEETING**

The next regularly scheduled meeting will be held September 9, 2024.

9. **ADJOURNMENT**



# Ventura County Cultural Heritage Board

July 22, 2024, **Draft Meeting Minutes**

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**Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.**

1. **1:20 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

**CHB Members Present:**

Mike Winters (Chair), John Kulwicz, Gary Blum, Miguel Fernandez, and Anthony Angelini

**CHB Members Absent:**

Tyson Cline and Herbert Gooch

**Staff Present:**

Dillan Murray, Senior Planner, Ventura County Planning Division  
Franca Rosengren, Senior Planner, Ventura County Planning Division  
Tricia Maier, Planning Programs Manager, Ventura County Planning Division  
Dave Ward, Director, Ventura County Planning Division

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the July 22, 2024, Agenda

Board Member Fernandez made a motion to approve the July 22, 2024, Agenda. Board Member Kulwicz seconded the motion. Motion passed 5-0.

3b. Vote to approve the June 24, 2024, Meeting Minutes

Board Member Fernandez made a motion to approve the June 24, 2024, Meeting Minutes with the following revision on page 5: "Recommendation #2: Utilize a different siding material, such as bargeboard, on the second-floor addition to further differentiate the new and old construction." Board Member Kulwicz seconded the motion. Motion passed 4-0 (Board Member Blum abstained).

4. **PUBLIC COMMENTS**

None

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6a. **Location:** Billiwhack Ranch, 2275 Aliso Canyon Road, Santa Paula, CA 93060 (Supervisory District #1—Lavere)

**Action:** A request for a Certificate of Review for the reconstruction of Building H2 at Billiwhack Ranch, located at 2275 Aliso Canyon Road, Santa Paula, CA 93060 (Site of Merit). The scope of work is intended to partially abate violation case no. CV22-0472 and involves the reconstruction of a five-bedroom, two-kitchen historic caretaker dwelling (Building H2) back to its original size and footprint of 2,646 SF and an attached carport of approximately 450 SF. (Case No. CH24-0003).

**Presentation by Staff:** Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, project scope, Cultural Heritage Ordinance analysis, and recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. **REVIEW** and **COMMENT** on the proposed project in accordance with Ordinance §1372 based on the preceding evidence and analysis.

**Disclosures:** None.

**Discussion and Deliberation:**

Richard and Tracy Cortez, applicants, were present.

Board Member Blum noted his view that the project design was sympathetic to the historic character of the property.

Chair Winters applauded the applicant's willingness to rehabilitate the building as proposed and reuse former windows and tile to the greatest extent possible.

Board Member Fernandez inquired as to the property's designation status. Dillan Murray, staff, stated that the property is currently a Site of Merit and eligible historic district, and that he was not aware of any discussions regarding the applicant's interest in pursuing landmark designation. Richard Cortez, applicant, stated that he is not interested in pursuing landmark designation at this time.

Board Members discussed staff's recommendation for the applicant to retain the previously documented window and door pattern to the greatest extent feasible. Board Member Fernandez requested clarification on the proposed windows and doors. Richard Cortez, applicant, stated that windows would be steel frame with divided lites where indicated in the proposed plans. According to the applicant, some doors would be sliders and would reflect existing door types seen elsewhere at the property. Board Member Fernandez stated his view that the building would be compatible with the site as currently proposed.

Board Member Kulwiec inquired whether the building would be constructed to be Americans with Disabilities Act (ADA) compliant. Richard Cortez, applicant, stated that the building would not be publicly accessible.

Chair Fernandez made a motion to approve the Certificate of Review for the project as proposed with no recommended changes. Board Member Blum seconded the motion. Motion passed 5-0.

## **7. REPORTS**

### **7a. Board Member Reports**

Chair Winters reported that he attended a driving historical tour of Simi Valley on June 28<sup>th</sup> with Pat Havens, a former CHB Member.

### **7b. CHB Program Updates from Staff**

Dillan Murray, staff, reported that the August 12<sup>th</sup> meeting will be cancelled. The next hearing will be August 26<sup>th</sup>.

Next, Mr. Murray reported that the Ventura County Fair will take place from July 31<sup>st</sup> to August 11<sup>th</sup>. The Cultural Heritage Board's booth will be installed in the Agricultural Building and is a great way to connect the community with the CHB's mission and work. Mr. Murray thanked Board Members Fernandez and Blum for their assistance in making the booth a success this

year. Also, program brochures have now been translated into Spanish and will be used in the exhibit.

Next, Mr. Murray reported that the Certified Local Government training will take place sometime over August or September, in conjunction with a hearing. The training date will likely be September 9<sup>th</sup>, although that is still to be confirmed. Attendance is highly appreciated.

Finally, Mr. Murray reported that the next guest speaker session will take place on September 23<sup>rd</sup>, in conjunction with that day's hearing. Dr. Jose Alamillo will talk about his research into Farmworker Labor Camps and Farmworker Movements in Ventura County, including a bracero camp in Oxnard.

Tricia Maier, staff, reported that the Bell Canyon Equestrian Center was recently listed in the National Register of Historic Places.

**8. NEXT MEETING**

The next regularly CHB meeting on August 12, 2024, will be canceled. The next scheduled hearing will be held on August 26, 2024.

**9. ADJOURNMENT**

At 1:55 p.m., the Cultural Heritage Board was adjourned.

\_\_\_\_\_  
Chair  
Cultural Heritage Board

ATTEST:

\_\_\_\_\_  
Dillan Murray  
Cultural Heritage Program Planner

\_\_\_\_\_  
Date